

MINUTES of La Leche League of Southern California, Inc.

Meeting date: 4/21/2016

Approved July 10, 2016

Call to order: A monthly meeting of the Board of Directors, was held virtually on Go To Meeting on April 10, 2016. The meeting convened at 7:00 PM, President Kari Aist presiding, and Christine Silva, secretary.

Members Present :

Kari Aist, Network Coordinator of Leaders, President

Colleen Marubayashi, Network Agreements Coordinator, Vice President (joined midway)

Renee DiGregorio, Network Event Coordinator/NEC

Julie Huisjen, Network Coordinator of Leader Accreditation/NCLA

Stacie Bingham, Network Professional Liaison/NPL

Karima Khatib, Area Representative- Orange County/Inland Empire

Stephanie Laurean, Network Financial Coordinator/NFC, Area Representative- San Diego and Imperial Counties

Christine Silva, Area Representative- North Counties Coastal and Los Angeles Valleys, Secretary

Lydia Smith-Davis, Network Communications Coordinator, NCC

Members Not Present:

Jenny Stuart, Area Representative- Nevada and North California Deserts

Linda Goodman, Area Representative- Central Los Angeles/Beaches

1. Previous Minutes

Motion: Stephanie Laurean moves to re-Approve minutes from the 3/3/2016 meeting with the correction changing the word "Director" for "President" as it refers to Kari Aist in the opening.

Motion Approved: 6:0

Motion: Lydia Smith-Davis moves to Approve minutes from the 3/12/16 and 3/31/2016 meetings as they stand.

Motions Approved: 6:0

2. Report-

- a. **President's Message** - Discussion of Board efforts and successes. Possibility of a Team Building meet-up (to be discussed further in a Yahoo Discussion thread) to occur on May 21 or in the near future. Possibility of Board Education on topics concerning Nonprofit Board efficacy twice annually (to be discussed further in a Yahoo Discussion thread).
- b. **Leader Department** - Network Facebook group is running with positive response. Some concern that all Leaders have knowledge and are following this page. Efforts will be made to ensure Leaders from all Areas have been invited. A more Uniform Area Report Form is in the works. Support of AR's (ACL's) through Facebook AR's Page is ongoing.
- c. **Leader Accreditation** - No News. ACLA's from other Areas can cover an increase in Leader Applicants if our Area LAD's are ever overwhelmed with Applicants.
- d. **Communication Skills** - Doing research and gathering resources. Department will prepare for and be available for Team Building or Communication Skills activities for a Board Team Building Day.
- e. **Professional Liaison** - Discussion of the current status of the Department and the possibility that this department might expand gradually over time allowing Department Head, Stacie Bingham, the time necessary to organize and grow the Department.
- f. **Finance Department** - New Quickbooks Account is set up and demonstrated. The previous account is now in Archive status (2005-1016). Local CPA's have been contacted but no calls returned. On 3/31 Stephanie was alerted by Quickbooks that another user on the Quickbooks attempted to access the account software and change her login and password. She was able to rectify the changes by contacting Quickbooks. Stephanie Laurean will begin efforts to construct an annual budget for the upcoming fiscal year (the previous budget was 2009-2010) so Departments are asked to submit budget requirements. Additionally, policies for mileage reimbursement and steps for reimbursement are under review. The Invoice to Ellen Shell was sent on Friday, to be delivered on or before Monday. A reimbursement for the prepaid storage was received from Sandy Patton.
- g. **Events** - The LES event will be scheduled for October due to the limitations of May dates for both Speaker and Location availability. A scheduling poll will be used to determine a viable October date. All Board members will make efforts to attend the October LES. Once a date is determined Renee will secure a location, the SAVE the Date cards will be

ordered, and efforts from AR/ACL's to contact leaders will commence. Efforts to establish open communication with previous Conference volunteers, especially key personnel, will continue. An announcement of Postponement of the LES should occur by way of announcement that the traditional 'Spring' LES will be held in the Fall this year. AR's to share this information. Content of the Event will be determined through discussions via Yahoo thread. Traveling Board - to contain LAD content. AR's from Areas to decide on dates and location

3. Area Check In

- a. **NCCLAV** - Will be calling leaders in area to introduce, explain Traveling Board, and get feedback on possible dates and locations.
 - b. **NV & No CA Deserts** - New Leader accredited.
 - c. **Beaches/Central LA** - Not present
 - d. **OCIE** - Communication Skills upcoming workshop, LLL for August; Live Love Latch planned for August in Whittier as well as in Westminster planning. Good information on Facebook Page management and milk sharing has been gathered and will be made available.
 - e. **SDIV** - Chapter Meetings planned for April, May and June, will plan for Traveling Board in July
4. **Council Delegate Report** - Colleen Marubayashi will submit the written application by end of week and will be making contact and travel plans.
5. **Grievance Process** - As the Agreements do not offer guidance for situations where a Leader has acted unethically against a Board Leader and as the current steps require a Leader to confront the perpetrator which is not always appropriate, research on additional language for the Grievance Process section of the Agreements will be undertaken. The Grievance process initiated by Ellen Shell against Kari has been closed due to lack of response within the time limits. Kari and Stephanie are in contact with representatives of the USA Council Whistle Blower policy.
6. **New business:** The next BOD meeting in May will be scheduled via online poll.

Meeting Adjourned: 9:03 PM



Christine Silva, Secretary



Kari Aist, President

Date Minutes Approved: 7/10/2016