

La Leche League of Southern California, Inc. Board of Directors' Minutes

Meeting Date: 11/10/19

Call to order: A regular meeting of the Board of Directors was held on November 10, 2019 via Go-To-Meeting. Because of GTM connectivity issues, the meeting convened at 7:32 pm by Sharon Savene, as organizer.

Members present :

Renee' DiGregorio

Network Event Coordinator / NEC; Board President and Recording Secretary

Karima Khatib

Network Coordinator of Leaders- NCL

Sharon Savene

Director-at-Large / LLLUSA Council Delegate for LLLSCNV Network

Elise Hamel

Network Coordinator of Communication and Media

Emily Niemeyer

Area Representative / AR - Orange County Inland Empire

Romy Rapoport

Area Representative / AR - Central LA Beaches

Hedi Herrmann-Blanton

Network Professional Liaison / LLLUSA Council Delegate for LLLSCNV Network

Elizabeth Krey

Area Representative / AR - Nevada and Northern CA Deserts

Not present:

Stephanie Laurean

Out-going Network Financial Coordinator/ NFC; Director Emeritus

Departments not currently represented:

Leader Accreditation - Network CLA not assigned

Agreements - OPEN

Approval of Minutes

Minutes of 10/13/19 meeting were viewed and approved by quorum during the month and have been posted on the Network website. A notice went out to Network Leaders that these documents are available for viewing.

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Old Business

- Department Descriptions for the Network Website: From 9/8/19 -Professional Liaison [Hedi] currently has a description that may need revision and updating. The existing Publications Department [Elise] description will most probably need complete revision to update to current use of mass group email and social media for Leader communications. Update: Tutorials are being created. See department report. No further updates as of 11/10/19
- New EIN assignments. Emails went out to all Network Groups and contact Leaders to confirm EIN information currently on file. All but Las Vegas group has responded. Many groups have closed bank accounts. Two groups are still carrying the LLLSCANV EIN number. An email will be sent to only those groups with active or closed bank accounts to announce the rationale and instructions on how to either obtain a new EIN to align with LLLUSA...or if applicable, transfer the group existing EIN to align with LLLUSA. [Elise]
- A survey was created and sent out to all Network Leaders. The purpose was to obtain a clearer picture of Leaders educational and enrichment needs. As of this date 30 responses have been received. The results will guide plans for further Leader events. The survey results are available upon request.
- It is now assured that all legal documents are now in our possession from the 2010 legal suit against LLLI et al. Securing these documents will provide security should any issues arise in the future. These documents will be archives to preserve historical integrity.
- Our Board President was invited to participate in a LLLUSA Bylaws and Policies Team created to review, discuss and present suggestions for the continued discussion with the DCE Review Panel concerning the Proposed Bylaws PSR changes. The decision to participate was based on the importance of overseeing the proposed changes first hand should they impact the final agreement/MOU terms reached. Update 11/10/19 - After participants thoroughly read the existing docs with proposed revisions, points were brought up by all; summarized and first reviews sent on to the LLLI Board.

Action remaining:

- US West has committed to providing Communication Skills via online course. Standard role-playing sessions are planned to be provided via Zoom. Fee schedule is yet to be determined. [Sharon] Update was provided during the month, but not discussed at this meeting. No update as of 11/10/19.

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Department Reports

Leader Department

At a OCIE gathering which included local Pacific Horizon's Leaders, those Leaders expressed interest in learning more about LLL of SCANV and the OCIE Area. Making an extra effort to not recruit, the Board President gave a 'LLL structure' tutorial, which many were never aware of. They are mainly looking for a support system, as their present Area does not have an area council support system. Some are also looking at the new Areas created under the Networks with Alliance.

-A Leader is retiring in Nevada and North Counties Deserts and closing the group. It was found that funds remained in a group account. The Leader will close the account and draw final funds in the form of a bank check and send for deposit in the Leader Enrichment Fund. Update 11/10/19 - email sent to Leader asking for status.

LAD

There are currently 6 active Applicants; 3 of which are nearing completion.

Events

-Wednesday, November 13, 2019 is the target reservation date to apply of save Conference space at California Endowment Center in Los Angeles. An on-line application must be submitted and awarded on a first-come; first-served basis. Approval should be received within 10 days of the application. Quorum approved submitted to reserve November 13, 2020.

- Survey results will be used to plan for further Event planning.

The NEC has spoken to several Leaders when attending BreastfeedLA events and interest is high in hoping for an event in 2020.

- LES is re-scheduled for a Saturday in February 2020 in Orange County. A director is researching the availability of her church facility.

Finance

As of 11/10/19

General Account: \$11,792.28

Conference Account: \$5,000.00

Morgan Stanley: \$22,452.34

-Karima Khatib was added to the General Account as a signator. A previous Board Director was removed. Renee', though already on the Conference Account with an assigned Visa credit card; was found to be already on the General Account, but will now receive a Visa credit connecting to that account.

-Search to fill vacant Network Financial Coordinator went out in November News & Notes

-No update as of 11/10/19 Tax filing is due at the end of this month. [Stephanie]

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Communications and Social Media

-Creation of a survey specific to Leader Enrichment was sent out to all Leaders.

- Video tutorials are being created for specific social media platforms/tasks.
- Canva will be set up for multiple group usage. No update as of 11/10/19.
- Social Media Guidelines that were received from LLLUSA and will be posted on the Network website for Leaders in December.
- November issue of News & Notes went out with, among other announcements, the search for Network Financial Coordinator

PL Department - not available

Agreements

No recent activity, though close to completion. With the current revision and review to By-Laws and PSR, it was thought to ask if the previous urgency to update agreements could now be on hold awaiting the outcome of the Review Committee. No update as of 11/10/19

LLLUSA Delegate Report

Pending [Hedi promised by 11/14/19]

New Business:

- After hearing from a Conference attendee who stated that she had taken membership at the time of registration and indicating she never 'received' anything...it was discovered that the list was never forwarded to our Membership Manager to enter until several months ago. Reaching out to the Membership Manager to get a clear picture of her standard procedure found that maintaining the membership database is scheduled for every 2-3 months. Procedures are to be reviewed to make sure Leaders remember to send on their new members in a timely manner and to perhaps move some of those responsibilities over to the group level.
- Sale of Conference Event merchandise. Conference totes and 'Passionate Journey' remain in good quantity. After some discussion, time was limited to arrive at a consensus. Discussion will continue throughout the month. No update as of 11/10/19
- Reminder that at January 2020 Board meetings corporate officers are to be elected. Board President suggested a resurrection of the title of Executive Facilitator, which will involve organizing Agendas for GTM; recording minutes; and manage meeting time and discussion.

Next Board meeting is scheduled for December 8, 2019 at 7:00 PM.

Meeting adjourned at 9:42 PM

Respectfully submitted

Renee DiGregorio - President and Board Recording Secretary

