

La Leche League of Southern California, Inc. Board of Directors' Minutes

Call to order: A regular meeting of the Board of Directors was held on August 21, 2022 via Zoom at 7:10 pm with Stephanie Laurean as host and Renee DiGregorio leading.

Members present :

Stephanie Laurean

Network Financial Coordinator/ NFC

Hedi Herrmann-Blanton

Network Professional Liaison / Events co-Chair

Out-going LLL USA Council Delegate for LLLSCNV Network

Patricia Ochoa

Area Representative / AR - San Diego Imperial Valley

Renee' DiGregorio

Executive Council Facilitator

Area Representative / AR - North Counties Coastal and L.A. Valleys

Tyler Dodge-Griffin

LLL USA Council Delegate for LLLSCNV Network

Not present:

Karima Khatib

Network Coordinator of Leaders

Elizabeth Krey

Area Representative / AR - Nevada and Northern CA Deserts

Emily Niemeyer

Area Representative / AR - Orange County Inland Empire

Departments not currently represented:

Leader Accreditation - ACLA/ Network CLA

Agreements Chair

Area Representative for Central LA & Beaches

LLL USA Delegate

Communications and Social Media

Approval of Minutes

A draft of the Minutes of Board of Directors Meeting held 7/10/22 was sent for review and has been posted on the Network website. A notice will go out to Network Leaders that these documents are available for viewing.

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Old Business

- Donation button on the public Network FB page...no action taken as of this date. Also noted that no donations have been received via the donation button on the Network website. Leaders should be made aware of it, especially if they do not have an EIN and bank account. No update 7/10/22 Update 8/121/22 A donation was received during the month.
- Announcement received of planned USW Communication Skills Workshop for July 22 & 23. As this is the workshop that Misty Dunn referred to when she offered to mentor Patricia and possibly one other Network Leader, Patricia will reach out with her intentions to participate. Update 8/21/22 Patricia was asked for her evaluations, but because she was only able to attend one session, no evaluation was completed. No further action as of this date.
- Live Love Latch Art Muse LA Aug 5th event announcement will go out next week. One-time Webinar fee will need to be paid. Registration will be required. Free to Leaders and donation will be suggested for non Leaders. There is also a LLL USA 5K event, coordinated by a local group member. All proceeds will be filtered through the SCANV account and EIN. Update 8/21/22 No update provided
- Stats Report went out 7/21/22. As of this date 44 out of expected 70 Leaders have responded. Ty will inquire to see if a deadline has been set to receive the finalize compilation of stats. Once that is determined, numbers will be compiled by Patricia and sent on to LLL USA. It was suggested that Patricia reach out to Elise for guidance on how to compile those stats.
- Renee created a Area newsletter to send to NCCLAV and Central LA Beaches and welcomed the other ARs to customize and use to send to their Areas.

Department Reports

Leader Dept.

- No response to search for AR for CLAB
- AR for OCIE contacted regarding the approaching end of 3rd yr and inquired if she has intentions to continue her term (entitled to 2, 1 year extensions). She is prepared to assist in gathering the next stats reporting period but asked that a search can go out after that for her replacement. Update 7/10/22 the search letter for OCIE AR should go out around August 1
Update 8/21/22 Search letter for OCIE AR was sent out August 21, 2022. Replies will come to the BOD gmail.
- Renee updated the search letter for NCL and sent to all Board members. Karima's term ends September 18, 2022. Search letter should go out soon.
- One new Leader in NCCLAV
- 2 former Leaders began reactivation/reinstatement procedure with Renee'. As of 8/11/22 Patricia will assume communications with these potential Leaders.

ADA report. Current Active Leaders: 71. One Leader changed Primary Connection and chose not to keep her former Area as a Secondary.

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Department reports continued

LAD

Current active Applicants: 4, one in preview, one withdraw

Finance Dept

Conference Acct.: \$5,000.00

General Acct.: \$13,364.10

Morgan Stanley: \$21,377.47 (up #314.42)

-Donation was received via the 'Donate Now' Button on website.

-Approximately \$50. In donations received from LiLoLa 5K event

-All Groups have filed 990Ns

-Board Insurance Renewal received and due Aug 2. With discussion it was chosen to create a simple google survey to send to all Board voting members to approve renewal and continue this necessary coverage with the existing company. The annual premium has risen, but with staff shortages research to locate similar coverage at a lower cost is not available. For this reason a vote is required as this is a substantial cost to the Network.

Update 8/21/22 After result of survey received, premium was paid.

-2nd Quarter Cost Sharing Invoice was paid.

-Bakersfield Bank Account - continued..

Hedi was to visit Bakersfield Leader to discuss the Group bank account. Voice messages were not returned and, ultimately, visit was cancelled due to illness. History: Lone Leader has been contacted in early 2020 regarding updating signature on account..then in 2021 advised to obtain a new EIN and align with LLL USA. Several Financial Reporting periods have been missed. There has been no response to all requests. Hedi sought to find a solution by visiting in person, as Hedi is often in that Area.

Update 7/10/22 Hedi has not contacted Leader. At this point she is being asked to relay to this Leader that the Bakersfield account will be closed and the bank will be instructed to release funds to LLL of SoCA/Nevada general account. (Bakersfield was an older account and the only remaining Group that had been originally established using the SCANV EIN). When she contacts her, Hedi is to ask the Leader for bank name and account number so that the process can commence.

Update 8/21/22 Renee found that the account is at Bank of the Sierras. She will write to Lyndsey Williams, the former signature on the account, and ask if she knows the account number. Since the signature has never been changed, it can assumed the former co-Leader might still be receiving statements.

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Department Reports continued

PL/Events

- LES...Sept 11, 2022 - Save The Date was sent to all Primary Network Leaders and all local Secondary Leaders on July 7th.
Fruitful discussion to change the planned EDI topic to a 'watch party' of "A Sea Change" was agreed upon.. Those attending will receive a certificate of completion..thus fulfilling the new requirement. Hedi will reach out to see if this is possible AND to have a member of the EDI committee conduct the live follow-up discussion.
Update 8/21/22 Permission was given to hold the 'watch party' and EDI members will conduct the follow up discussion. Renee followed with questions regarding logistics. Permission was also received to have Leader Applicants and the 2 potential reactivating/reinstating Leaders to attend the viewing. They will have to still complete the webinar after they become Leaders to receive their certificate. All who attend the webinar will be recorded for Network needs (Renee will maintain those attendance records). All attendees will need to still view the webinar thru the LLL USA website in a fast-forward method to be able to receive their certificate of completion
Session II will be 'Stop the Bad Advise', how to use the BRG as a resource
Agenda and Registration went out 8/21/22. Thus far there are 6 registrations.
 - Renee created the Agenda to accompany registration
 - Renee has ordered and received Leader and Milestone pins and will prepare for mailing in hopes that they will reach Leaders before Sept 11.
- Hedi is co-chair for Live Love Latch for LLL USA. This will be her primary focus.
- The proposed Leader Social for August has been postponed

Communications and Social Media

- Leader Stat survey sent out July 21
- LES Agenda and Registration sent out August 21
- Search letter for NCL will go out to all Network Leaders as soon as possible.

Agreements Workgroup

- Met last on 7/24/22. Worked on properly identifying sub categories thanks to the help from a local Leader familiar with 'style' and layout. Next workgroup scheduled for Aug 28th. Page numbering and front index is all that remains.
Steps from that point are as follows
 - send out to Network Leaders for approval..apply suggestions; field questions
 - then on to LLL USA (Ty will find out who is heading up the Agreements Committee). Replies and edits will commence.
 - Once finalized and approved, it will be sent out to each of the Areas and ask that they use these approved Network Agreements as a template to update their Area Agreements.

USA Council Delegate Report

Reports for May, June and July 2022 were received and attached as an addendum to Board Minutes of July 10, 2022.

- Last Council meeting was held August 18th
- EDI Webinar: discussed opening up webinar viewing to Alliance Leaders
- Working on refining the functionality of the LLL USA Leader Locator
- Finalizing work on Grievance Procedures
- Efforts are being made to restore the position of Equity Advocate to each Area.

New Business

-LES Planning/technical run through meeting will be held Sept 4, 2022 at 7:30 via Zoom.
- Discussion again on health of the Network and staff shortages. Mention of openings can be addressed after the Hark and Milestones observances during the LES. Renee will find 'Job openings' notice that went out last year for a more focused MailChimp announcement. It was suggested that Leaders be advised that if openings are not filled, the Network Leaders will be at risk of losing vital support services..

A reminder:

- Emily Niemeyer, AR for Orange Co Inland Empire...term expired 6/20/22 and will not renew. After Stats completion, a search went out 8/21/22
- Karima Khatib, NCL - 9/18/22 is end of 5th year
- Hedi Hermann-Blanton, NPL - 11/2/23 is end of 5th year.

- Repeated here for reference: Discussion began regarding new Leader mentorship expectations. It was determined that any new Leader, but especially those who will be starting their own new Groups/leading more independently of an established Group/Leader, should receive a personal phone call from the PL department. A direct phone call can be a friendly introduction to offer continued support as well as follow up to the Leader welcome email sent by Renee/ADA/the Board. This email should include reminders of WHO Code Compliance, requirements for Leader reporting (including links to personal contact Google form & meeting sign-in Google form once completed) and best practices for avoiding liability in giving "medical advice".

Next Board meeting is scheduled for September 18, 2022 at 7:00 PM
Meeting adjourned at 8:05 PM

Respectfully submitted,

Renee' DiGregorio - Executive Council Facilitator

